

# How to Claim Credits from the University of Tennessee Graduate School of Medicine

You will receive an email from <u>continuingeducation@utmck.edu</u> providing the link to the Attendee Interactive site that includes a username and a password if you are a first time user.

Please WHITE LIST this sender so that you will receive the emails. Otherwise, please check your spam/junk folder.

Dear Participant,

Thank you for attending the [Name of Conference] in [Location] on [Date].

You will need to sign into the website:

URL: <u>https://www.highmarksce.com/univoftenn/</u>

## **USERNAME**: [Your username]

Due to security requirements, your password can not be included in this email. If you don't recall your password, go to the website and select the "Forgot Your Password? Get it Now!" link to receive an email to reset your password.

Once you have completed the online claiming process and course evaluation, you may retrieve your continuing education credits through this site at any time.

If you have an active account but do not remember your password, select the 'Forgot Your Password? Get it now!' link and a temporary one will be sent to you.

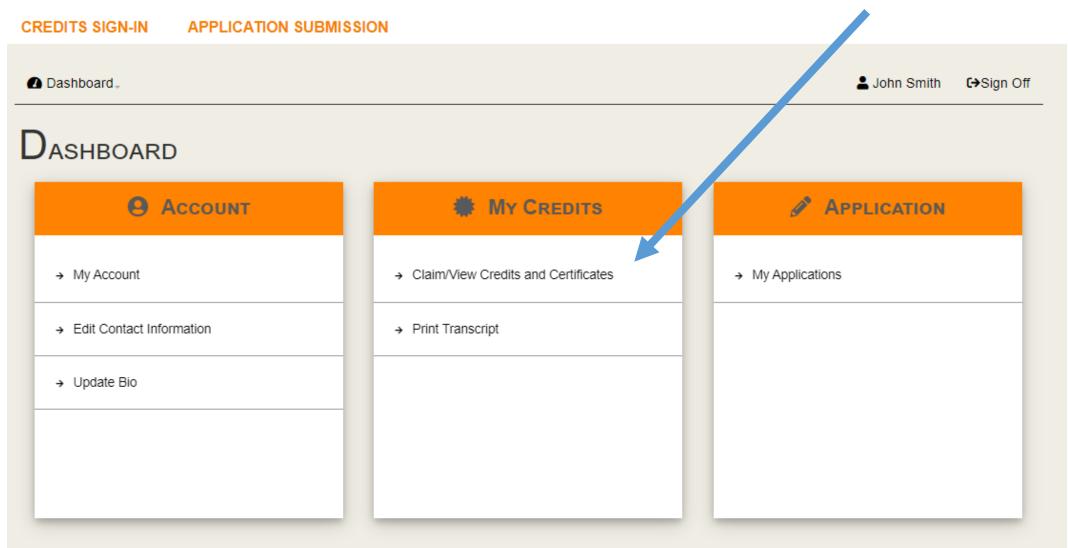
#### CREDITS SIGN-IN APPLICATION SUBMISSION

## SIGN IN

Please sign in below to manage your AMA, AAFP, AAPA or CEU credits for all University of Tennessee Graduate School of Medicine, Knoxville certified educational activities.



Once you have signed in, you will see your Dashboard where you will select "Claim/View Credits and Certificates".



On the 'My Activities' page you will select the 'Search Sessions' box which will direct you to a dropdown menu where you will select the [*Name of Conference*].

#### Welcome Dara Long

My Activities | My K dy Room | My Applications | My Account | Sign Off

### $M_{\rm Y}\,{\rm Activities}$

From here, you can manage your credit hours. You can add, view or print certificates from all Ui iversity of Tennessee Graduate School of Medicine, Kn. vville certified educational activities you attended.

You can start claiming credit using the "Search Sessions" button below. Before printing an course-specific certificate, you may have to complete an activity evaluation first.

Search Sessions

You have not claimed credit for any University of Tennessee Grad	are School of Medicine, Knoxville meeting to date.
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## $\mathbf{S}_{\text{EARCH}}$ Sessions

Search by Activity to find all sessions for a given meeting. Use the other search options to find individual activity sessions.

BY CRITERIA - FINDS ALL SESSIONS WHO MATCH SEARCH CRITERIA USED BELOW.

Activity: -- SELECT --

Search

### All the sessions will be listed on this page. You will select the sessions you attended in the 'Add Sessions' column (Note: this feature is only available at the conclusion of the conference).

#### Sessions

Hours are calculated based on 60 minutes of education is equal to one hour of credit. Please click on the session name for more details and its associated credit. To add a session to your certificate, please click "add" next to each session you attended.

Once finished, please select "claim sessions" to view your total activity hours.

		Claim	Sessions
	81 matches found		
	03/15/2019   03/16/2019   03/17/2019   03/18/2019   03/19/2019		
	29th Annual Interdisciplinary Breast Center Conference Mar 15, 2019 - Mar 20, 2019		
	Mar 15, 2019		
Time	Session	Hours	Add Sessions
3:00 AM - 8:30 AM	Oncoplastic Surgery: Where We are Today Sadia Khan, DO, FACS & Barbara Rabinowitz, PhD, MSW, RN, FNCBC	0.50	
3:00 AM - 8:30 AM	What are the Goals of Systemic Therapy for Operable or Early Stage Breast Cancer Nathalie Johnson, MD	0.50	
3:30 AM - 9:00 AM	Current Challenges in Imaging Guidance for Axillary Surgery Alicia Terando, MD, FACS	0.50	
:30 AM - 9:00 AM	Risk Assessment for Breast Surgeons in the Era of Panel Testing Mary Freivogel, Ms, CGC	0.50	
:00 AM - 9:30 AM	Immediate Partial Breast Reconstruction & 10 Steps to Perfecting Outcomes Cary S. Kaufman, MD, FACS	0.50	
0:00 AM - 9:30 AM	Radiation Therapy for Early Stage Breast Cancer Ann Pittier, MD	0.50	
9:45 AM - 10:15 AM	Level 1 Oncoplastic Surgery: Round Block Lumpectomy, Benelli Mammoplasty Barry Rosen, MD	0.50	
9:45 AM - 10:15 AM	Radiotherapeutic Considerations for Early vs Locally Advanced Breast Cancer Ann Pittier, MD	0.50	
10:15 AM - 10:45 AM	Oncoplastic Approaches for the Inferior Pole: Patient Selection, V & J Mammoplasty, Inverted T Mammoplasty, IMF Based lumpectomy with/without 3D Implant Jennifer Gass, MD, FACS	0.50	

**Claim Sessions** 

# Upon completion of claiming credits, please click the 'Claim Sessions' tab and then you will be asked to 'Confirm and Attest'.

			Sessions
:00 AM - 4:00 PM	Mammography Positioning Workshop		8.50
:00 AM - 4:30 PM	Administration Leadership		6.50
:00 AM - 4:15 PM	Beyond BRCA: New Horizons & Current Controversie	in Breast Cancer Genetics	6.50
:00 AM - 4:45 PM	Clinical Breast Examiner Certification		2.75
:00 AM - 4:00 PM	Harold Freeman Patient Navigation Review Course		6.25
:00 AM - 4:15 PM	Navigation See, Say, Do		6.50
			Back To Top
			Claim Sessions
ONFIRM A	ND ATTEST		
ı will not be able	to claim credit unless you attest.		
		* adjustes a seguired item	
		* - indicates a required item.	

By checking the box below and clicking submit, I attest that I participated in, and fulfilled all requirements for claiming the credits associated with the sessions selected on the electronic claim form, and that the information provided is true, accurate and complete to the best of my knowledge.

Session		Hours
Break Out II 03/15/2015 11:00 AM - 11:30 AM		0.50
Break Out I 03/16/2015 10:45 AM - 11:15 AM		0.50
Digital Tomosynthesis 03/17/2015 8:00 AM - 12:00 PM		3.25
	Total Credit Hours:	4.25
*	I Attest	

Submit

You will be sent back to your 'My Activities' page where you have the opportunity to print and/or view your transcript or certificate

activities you attended.	can add, view or print cert. "cates from all University ch Sessions" button below. Before punting an course		
Tou can start training creuit using the Searc	25th Annual National Interdisciplinary Br		Search Sessions View Transcript Email Transcript
Session	Time	Hours	Action
Break Out II	Sun, 03/15/2015 11:00- 11:30	0.50	Remove
	11.00- 11.50		
Break Out I	Mon, 03/16/2015 10:45- 11:15	2.50	Remove
Break Out I Digital Tomosynthesis	Mon, 03/16/2015	3.25	